

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF TENNESSEE
AT
CHATTANOOGA

To: Zachary Liles Atchley

Case No.: 1:23-cv-111

General

No payment submitted.
Amount due:
Attorney not registered as an E-Filer

Complaints

Cover sheet not included
Summons not completed or filled out improperly
Incorrect party name added
Incorrect party role
Incomplete name
Name in all caps
Address information should not have been entered
Incorrect cause of action chosen
Incorrect nature of suit chosen
Wrong division chosen

Other filings -- Doc. No.:

Filed in wrong case	
Wrong event used	✓
s/signature missing	
Original signature not in compliance with ECF Rule 6	
Multi-part motion not selected	
Attachment should be filed separately	
Blank pages	
Page orientation wrong	
Discovery documents improperly filed (See FRCP 5(d))	
Proposed agreed order: joint motion required (See ECF Rule 4.8)	
Copyright/Patent form not filed (See LR 3.1.1)	
Other: Motion or Notice must be filed	✓

Action to be taken: Per Local Rule 83.4, a Motion to Withdraw or Notice of Substitution of Counsel should be filed in order for counsel to be removed from representation in this action. A proposed order is not sufficient for a substitution of counsel. Additionally, Zach Atchley is required to update his contact information in PACER in order for all applicable cases to be effected.

Informational only: ☐